

Agent Application Form

Section 1 : Company Details					
Company Name					
Trading Name (if applicable)					
Contact Person		Position			
Primary Email (mandatory)					
Website					
Telephone		Mobile			
ABN (Australia Only)					
MARA/Overseas Agent ID					
Company Registration Number					
Street Address		Suburb/City			
State		Country		Postcode/Zipcode	
Section 2: Agent Details					
Year founded		Number of staff			
Please tick the sectors that you promote					
☐ English		☐ VET		☐ Higher Education	
☐ Professional Year					
From which country/countries does he company primarily recruit students from?					
1		2		3	
Name the top 3 schools you represent					
1		2		3	
Please list the popular courses amongst your students					
1		2		3	
What is your estimate of the number of students your company could successfully refer to Innovative College over the next year?					
Next 6 months		Next 7 to 12 months			

Innovative College Pty Ltd

ABN 86 649 204 697 | CRICOS Code: 04004H | RTO Provider ID: 45831

Head Office: 87 Fennell Street, North Parramatta NSW 2151 Australia

Ph: +61 422 657 983 Email: admission@invcollege.edu.au Website: www.invcollege.edu.au

Version 2 May 2026

Is your main business	☐ Direct overseas student	☐ Local internationals
Do you have offices or subagents overseas?	☐ Yes	☐ No
If yes, please specify the countries:		
Have you or your staff completed the EATC Training (PIER Online)? http://www.pieronline.org/eatc/ ☐ Yes ☐ No		
Are you prepared to regularly monitor Department of Home Affairs (DHA) website? https://www.homeaffairs.gov.au/ ☐ Yes ☐ No		
Are you prepared to regularly monitor International Education Online website? https://internationaleducation.gov.au/Pages/default.aspx ☐ Yes ☐ No		
Do you understand that you must not make any guarantees about achieving residential status in Australia, however, you can refer students to the DHA website? https://www.homeaffairs.gov.au/ ☐ Yes ☐ No		
Has the company or any individual within the company ever been involved in past, pending, threatened or potential litigation, arbitration, administrative actions or other disputes? ☐ Yes ☐ No		
Do you understand that students coming to Australia on a student visa must have a primary purpose of studying fulltime? ☐ Yes ☐ No		
Are you prepared to comply with all requirements regarding advertising and course promotional material, application procedures and providing information to students? ☐ Yes ☐ No		
How did you hear about Innovative College		
Section 3: References		

Reference 1

Given Name		Family Name	
Position		Institution	
Email		Mobile	

Reference 2

Given Name		Family Name	
Position		Institution	
Email		Mobile	

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Applicant Declaration

I, _____ confirm that the information provided in this application is true and accurate to the best of my knowledge. I authorise Innovative College to contact my referees, to collect information/details as required.

Signature	
Name	
Position	
Date	

Completion of this form does not result in automatic approval for appointment. Please attach any relevant supporting documents as Innovative College's decision to offer an Agent Agreement will be based on the contents of this Agent Application form, the strategic alignment to market needs, the current representations in the region and reference checks.

Please attach the following to the completed form:

- ☐ Company Profile
- ☐ Business Registration Documents
- ☐ Other relevant supporting documents

Please email application and documents to

Email: admission@invcollege.edu.au

Phone: +61 422 657 983

Section 4 : Office Use Only			
Reference check completed	☐ Yes ☐ No	Company Profile attached	☐ Yes ☐ No
Outcome of application	☐ Approved ☐ Rejected		
Staff Name		Position	
Date		Signed	

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